

JOB POSTING
Connecticut Mental Health Center
HEAD NURSE – CM 26469

PLEASE NOTE: The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.

Location: 34 Park Street, New Haven, CT 06519

Program/Unit: TEAM C **Salary:** \$55,696.00 Annually

Shift/Schedule/Hours: 1st Shift / 9:00 AM to 4:30 PM / Monday – Friday

Posting Date: January 8, 2013

Closing Date: January 14, 2013

Duties may include but not limited to: Carries an assigned case load on this multidisciplinary team; independently provides individual, group and family treatment; develops clinical assessments through interviews with assigned clients and their families/significant others, including consideration of developmental, social/cultural, substance use, psychological, environmental and medical issues; performs mental status exams and will develop and implement recovery plans including measurable treatment objectives and outcomes; may administer medications as ordered by the prescribing psychiatrist or APRN, following standards for maintaining medication records, and for the secure storage of medications as indicated. As part of the team, assesses and manages crisis and/or emergencies as they occur; May provide nursing assessment and consultation to team physicians regarding the health care needs of team clients. May make referrals and follow-up on health care needs of selected clients. May assist family members in understanding the medical and psychiatric needs of clients. Documents treatment interventions in clinical records in accordance with standards set by the agency and accrediting bodies. Participates in quality assurance and other clinical committees as assigned. Completes reports and performs other related duties as required.

General Experience and Training: Two (2) years of experience as a Registered Professional Nurse

Special Experience and Training:

- ☐ One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.
- ☐ Must possess and retain a valid motor vehicle operator's license.
- ☐ Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
DMHAS – Connecticut Mental Health Center
Robert Paolitto, Human Resource Specialist
34 Park Street, New Haven, CT 06519
Fax : (203) 974-7637
Email : Robert.Paolitto@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **(P-1)**